

## **Human Resource Requirements for Janata Bank, Pune**

### **1. Database Administrator (DBA)**

**Experience:** 3 to 5 years out of which min 1 years of experience in Banking industry is preferred.

**Job Description:**

- Monitoring of Bank's database. Optimization and Fine Tuning of the database.
- To perform regular maintenance activities of database.
- Responsible for the Security and Performance of the database.
- To give rights for database usage.
- Help Bank in implementation of Active Directory.
- To implement database related queries.

**Education:** Graduation (like BCA, BSc-IT, MCA etc) with specialization in database administration. Qualification like OCP is highly preferred. Hands-on experience on min one database like SQL, DB2, Oracle, is essential.

Salary will not be a constraint for the suitable candidate.

### **2. Manager – Networking and Hardware**

**Experience:** 5 to 7 years out of which min 2 years of experience in Banking industry is preferred.

**Job Description:**

- Maintain and improvise communication network for Bank.
- Interaction with Networking and Hardware Vendors, Service Providers.
- Maintain Networking and Hardware Assets.
- Manage the uptime of Banking Network.
- Monitoring Network and Hardware Performances.
- Monitor and ensure vendors stated SLA's are met. Liaison with vendors and apply strict process guidelines & measurement.  
Ensure the safety of the data flow and secure the server, conduct system audits to identify, resolve and provide timely alerts and corrective measures  
Define and adhere to Information security practices, guidelines and standards  
Maintain change management process and up-to-date documentation

**Education:** Graduation (like BCA, BSc-IT, MCA etc) with specialization in Computer Hardware and Networking. Qualification like CCNA is highly preferred. Knowledge of Networking Protocols is a must.

Salary will not be a constraint for the suitable candidate.

### **3. Senior Officers for Banking System IT**

- Overall understanding of Banking Technologies – systems and processes. A track record of having successfully implemented innovations including next generation user interface, mobility, mobile payments, real time CRM & analytics, digital banking solutions etc.
- Design and Develop IT strategy.
- Implement and manage Core Banking System. Candidate having exposure in Next Gen CBS are preferred.  
Must have some exposure to Database Management.  
Designing, implementing and managing large Local Area and Wide Area Networks and other IT infrastructure components  
Monitor and ensure vendors stated SLA's are met. Liaison with vendors and apply strict process guidelines & measurement.  
Define and adhere to Information security practices, guidelines and standards  
Maintain change management process and up-to-date documentation
- Knowledge of latest Banking technologies, middleware components, database and open source technologies.
- Educational Qualification - The candidate must hold a degree in IT (like BCA, BSc-IT, MCA etc)
- Job Profile –
  - Manages the CBS issues. Responsible for CBS operations.
  - Responsible for smooth interfacing of Delivery Channels with CBS.
  - CBS and Delivery Channel upgradation
  - Maintenance contracts for CBS and Delivery Channels
- Experience – Min 3 Years of experience in Technology, out of which min 1 years of experience in Banking Technology is a must.

### **4. Assistant Manager – Development / Testing**

- Candidate must have a strong development base.
- Development (Creation) of small / large applications and maintenance of existing applications.
- He / She must have latest information about computing technologies.
- Job Profile -
  - Develop small / medium size applications for various departments in our Bank.
  - Design and build advanced applications for the Android/ iOS platform.

- Collaborate with cross-functional teams to define, design, and finalise new features.
- Ensure the performance, quality, and responsiveness of applications.
- Selective and destructive testing on given applications.
- Work with outside data sources and APIs.
- Unit-test code for robustness, including edge cases, usability, and general reliability.
- Work on bug fixing and improving application performance □ Continuously discover, evaluate, and implement new technologies to maximize development efficiency.
- Coordinate with various teams to ensure all development tasks meet quality criteria.
- Work closely on the deadlines of the project.
- Keep raising the bar and standards of all the quality processes with every project
- Educational Qualification –
  - UG: Any Graduate – Specialization in IT, PG: Any Postgraduate – Specialization in IT/Computer, MCA - Computers, M. Tech - Any Specialization, Computers
  - An exposure on .Net, Java, VB, C++, SQL and other latest technologies is required.
- Experience – Minimum 3 years in development environment.

## 5. Marketing Executives – Digital Marketing

**Experience:** 3 to 5 years in marketing, out of which min 1 year of in Digital Marketing is preferred.

### Job Description:

- Plan and execute all digital marketing strategies
- Design, build and maintain our social media presence
- Developing market research surveys and working with customers in focus groups
- Good knowledge of website analytics tools
- Handling entire digital needs of company like Google AdWords, SEO, Keyword research, website management & implementing digital campaigns, calculating ROI, online branding, social media management
- Running e-mail campaign and e-mail marketing.
- Bringing the customers, through digital campaign.

**Education:** Degree / Diploma in Business Management with specialization in Digital Marketing.

Salary will not be a constraint for the suitable candidate.